



Every Kid Counts Oklahoma

309 NW 13th St STE 103

Oklahoma City, OK 73103

<https://www.everykidcountsok.org/>

Subject: Job Opportunity - Field Representatives at Every Kid Counts Oklahoma (EKCO)

Every Kid Counts Oklahoma (EKCO) is excited to announce the availability of two positions for Field Representatives within our organization. We are looking for dedicated individuals to join our team as the East Field Representative and West Field Representative. As a Field Representative, you will operate under the supervision of our Parent Engagement Coordinator and play a vital role in our mission to support Oklahoma parents and families.

EKCO is a non-profit organization dedicated to improving the lives of children and families across Oklahoma. We work tirelessly to empower parents by providing them with resources, information, and support to ensure that every Kid has the opportunity to thrive. By joining our team as a Field Representative, you will actively contribute to this important work.

Responsibilities:

- Collect contact information for an average of 250 Oklahoma parents each month, ensuring accurate and up-to-date records. This number will be scaled to factor in unavoidable factors that would prohibit normal acquisition.
- Submit weekly and monthly reports to the Parent Engagement Coordinator, detailing your progress and outcomes.
- Participate in team calls to share updates, collaborate on initiatives, and receive guidance and support.
- Represent EKCO at events, including workshops, conferences, and community gatherings, acting as a knowledgeable and approachable resource for parents.
- Assisting in executing biannual events in each of the congressional districts that your territory overlaps with, fostering engagement and providing valuable information to attendees.

Qualifications:

- Passionate about making a positive impact on the lives of children and families in Oklahoma.
- Excellent communication skills and the ability to connect with diverse individuals and communities.



- Strong organizational skills with attention to detail to ensure accurate record-keeping and reporting.
- A stellar self-motivated individual who is able to work independently, managing your time and priorities effectively.
- Willingness to travel within your designated territory to attend events and engage with parents.

Contract Details:

The positions of East Field Representative and West Field Representative are offered as independent contractor roles. As a 1099 contractor, you will receive a monthly payment of \$2,000. This payment will cover your compensation for the responsibilities outlined above.

To Apply:

If you are excited about this opportunity to make a difference in the lives of Oklahoma families, we encourage you to submit your application. Please include your resume and a cover letter outlining your relevant experience, passion for our mission, and why you believe you would be a great fit for the Field Representative role at EKCO.

Applications can be sent to career@everykidcountsok.org. Please mention the position you are applying for (East Field Representative or West Field Representative) in the subject line of your email.

We appreciate your interest in joining Every Kid Counts Oklahoma (EKCO). Please note that only shortlisted candidates will be contacted for interviews.